

Ashe County's Christmas in July Festival 2017

SPECIALTY FOOD VENDOR OFFICIAL APPLICATION

SATURDAY, JULY 1ST, 9AM - 7PM

Please make sure that you provide all information legibly. An incomplete or illegible form may delay the review of your application.



Business Name: _____

Contact Person: _____

Address: _____
Street or PO Box City/Town State Zipcode

Phone - Day: _____ Evening: _____ Cell: _____

E-mail: _____ NC State/Use Tax ID#: _____

Website (if applicable): _____ Fax # (if applicable): _____

If accepted, may we include your vendor name and/or website address on the festival's website? Yes: ___ No: ___

Have you been in our festival before? Yes: ___ No: ___ If yes, what year(s)?: _____

Do you use a trailer for your concessions?? Yes: ___ No: ___ If yes, please give the size of your trailer: _____

Please list any special set-up needs below:

Specialty Food Vendor Guidelines

(for snack foods or foods prepared off-site, including fudge, candy, and baked goods)

- A Certificate of Insurance is required.
- **A \$100 clean-up deposit is required.** This will be a separate check from the application fee, and will be deposited and then refunded upon documentation of a successful clean-up.
- NO electricity will be available for Specialty Food Vendor booths.
- We reserve the right to limit the food items that you may sell. If you sell any items that you have not been approved to sell you will be warned one (1) time only. The second time you will be asked to leave, you will forfeit your space fee, and you will be banned from the following year's festival
- Vendors must CLEARLY display prices of all items for sale. If you do not display your prices you will be warned one (1) time only. The second time you will be asked to leave, you will forfeit your space fee, and you will be banned from the following year's festival.
- Jams, jellies, and home-canned items must be prepared in a Certified Kitchen, and a certificate is required.
- If food items are prepared on-site, all Ashe County Health Department regulations must be followed and obeyed (please request our Food Vendor Application Form for details).
- Vendors are responsible for ALL applicable NC Sales Taxes and are required to obtain a certificate of

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registration (NC-BR form for Sales & Use Tax) from the NC Department of Revenue. This form can be found on the Christmas in July website or at www.dornc.com.

Requested Menu Items

Please indicate items you wish to sell at the festival and include a price list for all requested items. We reserve the right to limit the food and beverage items that you may sell. Vendors will be notified of approved items by June 15, 2017.

____ Soft Drinks ____ Bottled Water

NOTE: Soft drink and water sales are the exclusive concession of the festival. All vendors must purchase these items from our local bottler.

Provide a detailed list of items available for sale: _____

Specialty Food Vendor Fees

____ 12x12 booth: \$125 if paid by 4/15/17
\$175 if paid after 4/15/17

Clean-up Deposit:

____ \$100 (separate check from booth fee)

Total Amount Due: \$ _____

Please make checks payable to:
Christmas in July Festival 2017
P.O. Box 1107
West Jefferson, NC 28694

For Office Use Only:

Date Rec'd: _____ Accept: _____
Appl: _____ Reject: _____
Release: _____ Notif: _____
Photos: _____ Ck Dep: _____
Ck Amt: _____ Ck Ret: _____
Insurance _____ Food List _____
NC-BR Sales & Use Tax Registration _____

By my signature below I commit to participate in the 2017 Christmas in July Festival in West Jefferson, NC. I have read the application and food vendor guidelines and hereby agree to abide by them.

Applicant(s) signature(s): _____ Date: _____

For additional information please contact the Ashe County Arts Council at 336-846-2787 or the Ashe County Chamber of Commerce at 336-846-9196 from 9 AM to 5 PM Monday through Frida or visit our website at: www.christmasinjury.info